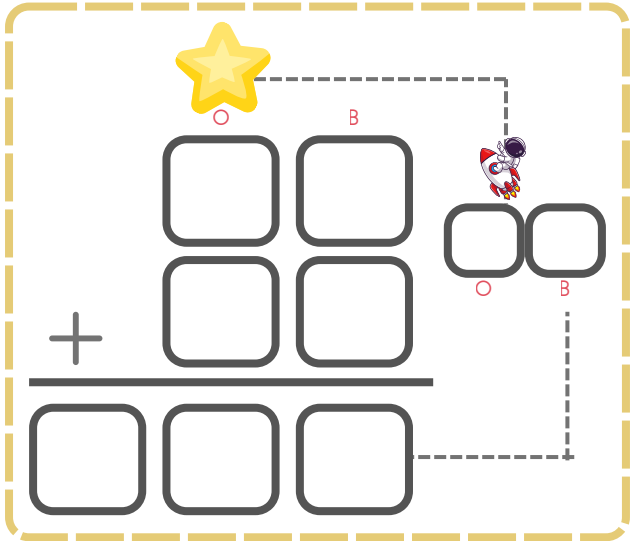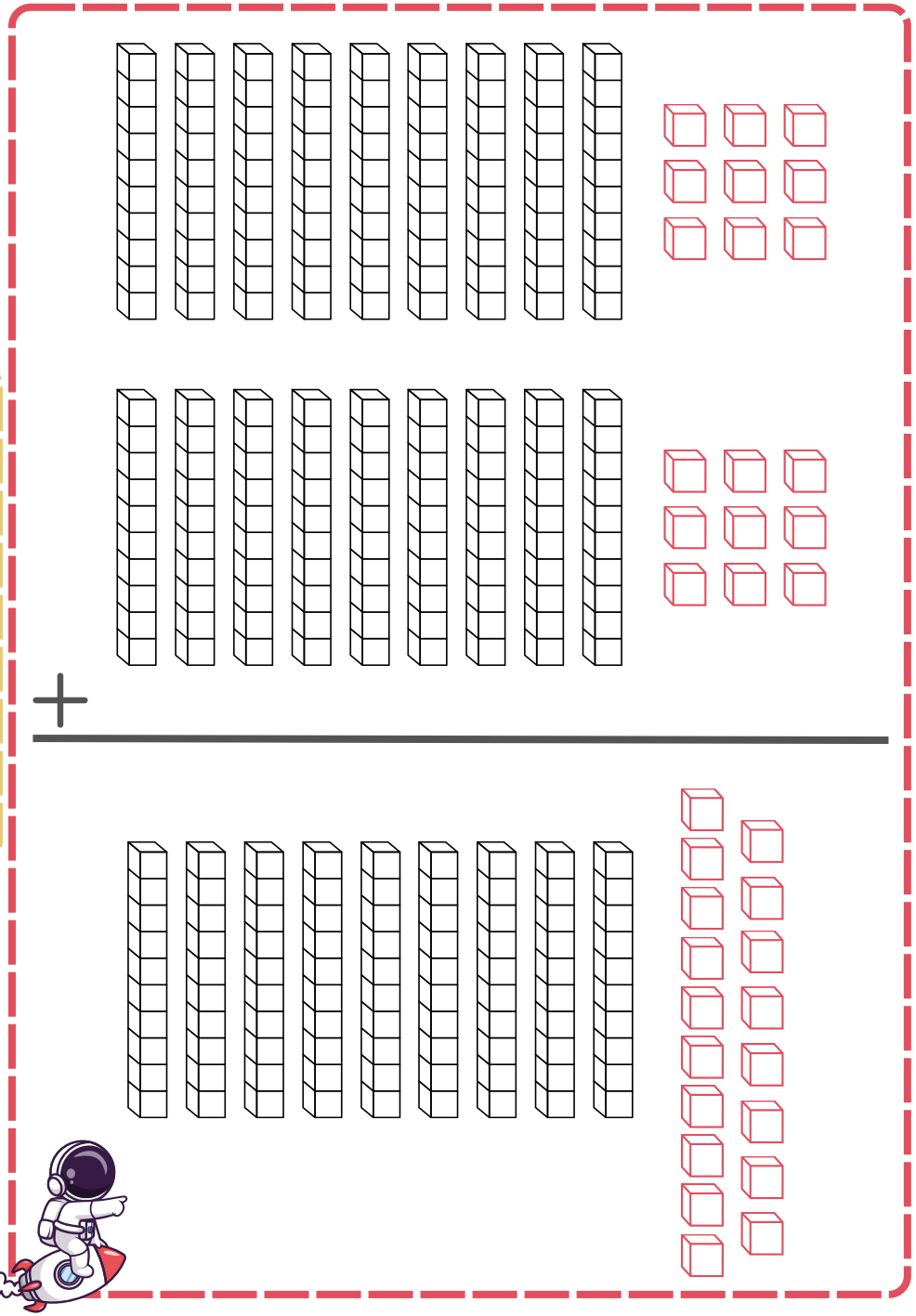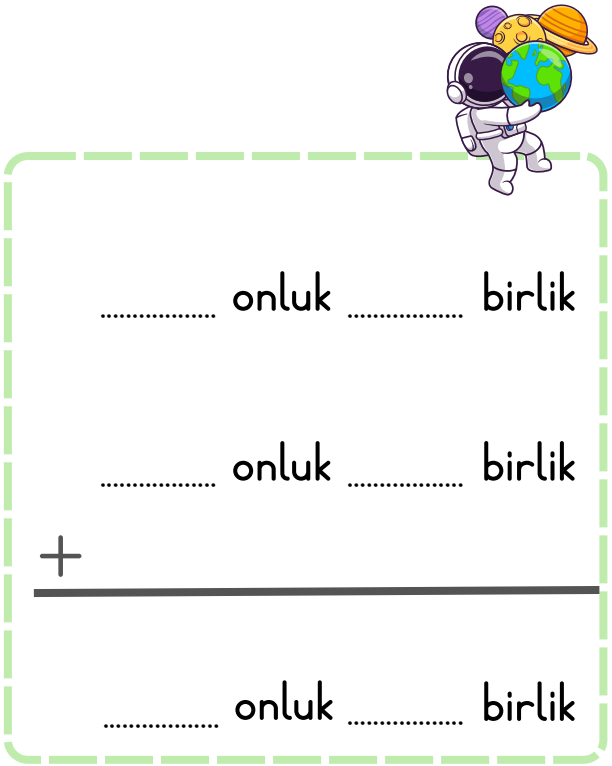TOPLAMA İŞLEMİ